



How to Use Vivial Pay Your Bill

Enter your Account Number and Zip Code and click Display Account. This information can be found on your Statement. If you do not have a statement or are unable to locate your account number, please contact Vivial's Customer Service Department at 800-877-0475.

Select One Time Payment or Automatic Payment and click Continue. If you choose One Time Payment, a onetime payment will be debited from your account in the amount you specify on today's date. If you choose Automatic Payment, a recurring payment schedule will be set up to automatically debit the amount due on your account on your billing date each month. If no balance is due on your account, no payment will be debited. If you have an existing Automatic Payment and need to edit the credit card or checking account on file or to stop your Automatic Payment, please select Automatic Payment and click Continue.

Select Account	Account Name	Account Number	Phone	Balance	Street	City	State	Country	Zip Code
<input checked="" type="radio"/>	Account Test	ACCT-00485646		0.00					

One Time Payment Automatic Payment

[Continue](#)



One Time Payment

Enter a Payment Amount and Select a Payment Method. If you have a credit card or checking account saved on file, it will appear in this picklist. If you do not have a payment method on file, please select the type of account you wish to use and populate your account information. Click Continue.

Payment Information

Frequency	One Time
Payment Amount	<input type="text"/>
Payment Date	Pay Now

Payment Method

Payment Method	Select	<input type="text"/>
Email Address	<input type="text"/>	<input type="text"/>

[Cancel](#)

Accept the Terms and Conditions or Confirm. If you have entered a checking account, you will be asked to accept the terms and conditions of the bank. Click Confirm.

By clicking "I Accept", I authorize the payee to electronically debit my bank account for the amount(s) and at the frequency and date set forth above.

If this is a single payment, this authorization is valid for this transaction only. If this is a recurring payment, this authorization is to remain in full force and in effect until I notify my bank or notify the payee of its termination. I understand that I do this by canceling any pending payments and recurring payment instructions within this system at least three banking days before my account is scheduled to be debited.

I accept the Terms and Conditions

[Back](#)

Please save your Confirmation Number. Please save the Confirmation Number of your payment for your records. You can also print the confirmation page by clicking the print this page link.

Confirmation

Please keep a record of your Confirmation Number, or [print this page](#) for your records.

Confirmation Number **TBCEPY000002430**



Automatic Payment

Select a Payment Method. ***Please note, the verbiage in the Payment Information box is the default information populated by the bank. Vivial automatic payments will be debited from your account monthly on your billing anniversary day.*** If you have a credit card or checking account saved on file, it will appear in this picklist. If you do not have a payment method on file, please select the type of account you wish to use and populate your account information. Click Continue.

Payment Information

Frequency	Recurring Payment
Frequency Options	On the Due Date
Payment Amount	Full Amount Due
Next Payment Date	Exact Due Date Pending
Duration	Continue until cancelled

Payment Method

Payment Method	Select	<input type="text"/>
Email Address	Checking or Savings Credit/Debit Card	<input type="text"/>

[Cancel](#)

Accept the Terms and Conditions or Confirm. Review all information to ensure it is accurate. Please read the Terms and Conditions and check the box to accept. Click Confirm.

By clicking "I Accept," I authorize the payee to submit to my card account payment charges in accordance to the payment plan detailed above. I understand that I am responsible for notifying the merchant if I need to update my payment information or change my payment schedule.

I accept the Terms and Conditions

[Back](#)

Please save your Confirmation Number. Please save the Confirmation Number of your payment for your records. You can also print the confirmation page by clicking the print this page link.

Confirmation

Please keep a record of your Reference Number, or [print this page](#) for your records.

A payment confirmation will be emailed to you when each instance of this Recurring Payment is released. Please keep confirmation emails for your records.

Reference Number **TBCEPYR00000655**